

You can print and fill out this paper application form by hand as well, but we recommend using an application form filled online whenever possible. This will facilitate and speed up application handling process. [Online Application Form >>](#)

Please indicate your application type

- Developer/Researcher/Academia** (Free of charge for up to 25 minutes including Q&A)
- Exhibitor** (Speakers will be charged 400,-€ for up to 25 minute presentation including Q&A)
- Other** (Speakers will be charged 800,-€ for up to 25 minutes including Q&A)

*Optional: Free guest tickets

I want to apply for free guest tickets

A maximum of 10 tickets
available to all speakers

A maximum of 20 tickets
available to exhibitors only

A maximum of 20 tickets
available to paying speakers only

- A guest ticket allowing the invitee entry to the show without paying admission fee.
- All free guest tickets should be used for the purpose of staying connected to your existing customers and prospects.
- Tickets are not allowed to be sold or distributed through social media and other outlets.
- The Organizer reserves the right, on reasonable suspicion, to cancel any tickets without notice and ticket holders may be refused entry.

Title of presentation (will be published on the event website)

Length of time (in minutes)

Please indicate an internet source (link to a video clip or a webpage) that represents the presentation proposal

Brief summary/description of presentation (120 words max)

Speaker information

Name		Company/Organization (will be published on the event website)	
<input type="checkbox"/> Prof.	<input type="checkbox"/> Ms.		
<input type="checkbox"/> Dr.	<input type="checkbox"/> Mr.		
Primary email (Please make sure that you provide a valid email address, this is the default method we communicate with you)		Website	
<input type="text"/>		<input type="text"/>	
Country		VAT ID No. (for EU paying speakers only)	
<input type="text"/>		<input type="text"/>	

Add a message (optional)

/All prices exclude VAT.

/By submitting a proposal, you accept the Proposal Submission Guidelines of ROBOChair Berlin 2021 and agree to comply with them. The information above can be downloaded from www.robochair.de/download

Date

Signature

Speaker Submission Guidelines 2021

Conference Date, Time & Venue

- Monday, 21 June 2021: from 10:00 to 18:00
- Tuesday, 22 June 2021: from 10:00 to 17:00
- Adlershof con.vent. Rudower Chaussee 17, 12489 Berlin, Germany.

* Be aware that the start and end times are tentative. Check back for updates before the event.

Language

Conference language is English.

Speaker rates & Rules

Developer/Researcher/Academia	Free of charge for up to 25 minutes including Q&A
Exhibitor	Speakers will be charged 400,-€ for up to 25 minutes including Q&A
Other	Speakers will be charged 800,-€ for up to 25 minutes including Q&A

* Prices exclude VAT.

- There is no fee to submit a proposal.
- ROBOChair Berlin reserves the sole right to accept or reject any proposal received without liability.
- ROBOChair Berlin reserves the sole right to adjust the length of each session and/or slot in the best interest of the entire program.
- ROBOChair Berlin does not pay for a speaking fee. Accommodation, travel costs and any other expenses are the responsibility of the speaker.

Submit your proposal online

1. Provide a 120-word maximum abstract and an image up to W800 x H600 pixels that represent the presentation. These will be published on the homepage of ROBOChair Berlin.
2. Indicate an internet source (link to a video clip or a webpage) that represents the speaking proposal. This is referential to the review of the application.

Deadline

There is no formal deadline for speaker submissions, the submissions will be closed once all the speaking slots have been filled out. We encourage all applicants to submit as early as possible.

Proposal selection criteria

All proposals will be evaluated on the following criteria:

- Current, timely nature of the topic.
- Originality of material.
- Relevance and importance of topic.
- Practical application of materials.

Notifications

If you are selected to speak at the event, you will be notified approximately 6-8 weeks prior to event.

Speaker benefits

Speakers of accepted talks receive:

- Complimentary registration for the online conference.
- Guest tickets to invite audiences by offering them free admission.

A maximum of 10 free 2-Day guest tickets	Available to all speakers
A maximum of 20 free 2-Day guest tickets	Available to exhibitors only
A maximum of 20 free 2-Day guest tickets	Available to paying speakers only

Certificate of participation

ROBOChair Berlin can provide speakers with an electronic Certificate of Participation upon request. Please contact us with your request after the conference.

On-site technical support

A projector, sound system, microphone and laptop connection will be provided free of charge in the conference hall. Speakers need to bring with themselves everything for their presentation, such as hardware, software, PCs, etc. The speaker is responsible for the equipment setup and removing all demo materials from the area after the presentation.

Program changes

ROBOChair Berlin reserves the right to postpone or cancel an event, to change the location of an event or to alter the advertised speakers for an event. ROBOChair Berlin is not responsible for any loss or damage as a result of substitution, alteration, postponement, or cancellation of an event due to causes beyond its control including without limitation, acts of God, natural disasters, sabotage, accident, trade or industrial disputes, terrorism, or hostilities.

Speaker cancellation & substitution

Please do not submit an abstract “just in case.” Before submitting an abstract, you should be reasonably confident that you will attend the meeting and make the presentation as scheduled.

If you are unable to present and need to send a replacement author, please inform ROBOChair Berlin no less than 40 days prior to the conference opening date.

The replacement author must be approved by the Organizer. ROBOChair Berlin reserves the right to alter or modify the advertised speakers and/or topics if necessary without any liability to you whatsoever.

Intellectual property and ownership of presentation materials

Presentations should consist only of the speaker’s original work, and it should not violate any proprietary or personal rights of others (including any copyright, trademark and privacy rights), is factually accurate, and contains nothing defamatory or otherwise unlawful. The speaker will be the sole copyright holder of the presentation, or that he or she has obtained all necessary permissions or licenses from any persons or organizations whose material is included or used in his or her presentation.

Permission to photograph and record

Speakers agree that ROBOChair Berlin may make audio and video recordings of Speaker’s performance and include all or portions of such recordings or photography in promotional media publications. Speakers agree that photographs, video, or recordings made by ROBOChair Berlin will be used for commercial promotional purposes in any manner. Speakers will not be compensated and agree to allow ROBOChair Berlin to use indefinitely any and all photographs, video and audio recording royalty-free.

By submitting a speaking proposal, you accept this Speaker Submission Guidelines and agree to comply with them.

Questions?

Send all your questions to info@robochair.de .

TOWARDS HUMAN-CENTRED TECHNOLOGY AND CARE

EXO Berlin

3RD INTERNATIONAL FORUM ON
EXOSKELETON & HUMAN AUGMENTATION SYSTEMS



19-20 October 2021
Berlin, Germany
www.exo-berlin.de